

Aloha!

Welcome to our 7th annual University of Hawai'i, John A. Burns School of Medicine Health Fair, *Ola Pono* "Live Healthy, Live Right"! We are very excited to have over 40 organizations joining us in promoting healthy living for the New Year!

Enclosed you will find the following information:

- 1) **Parking**
- 2) **Check-in**
- 3) **Booth Accommodations**
- 4) **Map of JABSOM**

1) Parking:

Each non-JABSOM organization will be allotted **one** parking voucher for **Lot C**.

Upon arrival, previously reserved parking vouchers can be picked up from volunteers at the entrance of Lot C. However, if you would first like to drop off materials closer to the medical education building (MEB), pull up to the Ilalo Street front entrance of the MEB (see map on next page), turn on your hazard lights and some volunteers will be able to assist you. There will also be the Blood Bank bus and Project Vision bus located here.

After dropping off your materials, you may then proceed to Lot C to obtain your parking pass from volunteers stationed here. **We will be marking down the driver's names for each organization.** If you did not reply to our email to reserve a parking pass, we cannot guarantee a free parking pass for you but we will try our best to provide one. Additionally, anyone can park in Lot C for a fee of \$5. Please place your parking pass on the dashboard. **Do not park** in the Kaka`ako Waterfront Park, your car may be towed.

2) Check-in:

An information booth will be available on-site for check-in upon your arrival. As you enter the Medical Education Building where the Fair will take place, the information booth will be directly to your right, in front of the elevators. Please plan to check-in between 11:00 AM and 11:15 AM. If you need more time to set up, please let me know. You will receive your final booth placements as well as two meal vouchers at this time. For questions or requests, please email healthfairjabsom@gmail.com

3) Booth Accommodations:

Please look at the map during check-in for location of your table. Tables will be labeled. Please remain at your assigned tables.

Each booth will receive:

- (1) Table, (1) Tablecloth, and (2) Chairs- unless otherwise requested in the registration form
- (2) Meal Vouchers per table

Please note that we cannot provide extension cords or power strips, you will have to bring your own! ☺

4) Map of JABSOM:



The main entrance to the Medical Education Building is along Ilalo Street.

Our address is:

651 Ilalo Street
Honolulu, Hawai'i 96813

If you have any questions, don't hesitate to contact us at healthfairjabsom@gmail.com, or give Aaron Hoo a call at (808) 391-7150.

On behalf of the students, faculty and staff at the John A. Burns School of Medicine, we thank you for your participation and support and for helping to make our 7th Annual Health Fair a success! We look forward to meeting you!

Thank you,

Aaron Hoo & Raj Nirwan
Health Fair Chairs